Filling in Form DS-156

What you need:
System Requirements:
- Your Internet browser must support 128-bit encryption.
- If you are using Internet Explorer (Windows), the minimum version that will work with this site is version 5.0, with service pack 2.
- If you are using Netscape, the minimum version that will work with this site is version 6.2.
- You must also have Adobe Acrobat Reader version 5.0 or higher installed on your PC in order to download and print the completed application form. If you do not have Adobe Acrobat Reader version 5.0 or higher, you may download a copy from Adobe's web site (http://www.adobe.com/products/acrobat/readstep.html).
- You should use either an ink-jet or laser printer to print the completed application form.

___ Requirements:
- Passport
- Civil Identification card   ("Hawia Ahwal Al-Madania")
- Employment History
- Travel History for the Past 10 Years

Instructions for completing an electronic visa application form:

Enter the information requested into the appropriate spaces on the form. Please answer all questions. **Your answers must be in English and must use English characters.** Letters like ñ, é, ü, ç are not recognized by the system. Please enter names like Muñoz and Sémonin as Munoz and Semonin. Please enter hyphenated names with a space instead of the hyphen. For example, "Al-Mahdi" should be entered as "Al Mahdi".

Box 1: PASSPORT NUMBER. Enter your passport number exactly as it appears in your passport, beginning with the letter. For example, "G1234567" or "S1234567".

Box 2: PLACE OF ISSUANCE. Enter the city where your passport was issued, and select the country of issuance from the drop-down menu.

Box 3: ISSUING COUNTRY. Select "Iraq" from the drop-down menu.

Box 4: ISSUANCE DATE. Enter the day, month, and year when your passport was issued.

Box 5: EXPIRATION DATE. Enter the day, month, and year when your passport expires. Note that your passport cannot expire earlier than 6 months before your entry into the United States. If your passport expires less than 6 months before your entry, you may still submit your application so that we can begin processing your case. However, you will need to extend or renew your passport before we can issue your visa.

Box 6: SURNAMES. Enter your surname/last name/family name. In the S and N passports, this will be the last name that appears. For example, if your name is entered as "Mohammad Ahmad Mohammad," your surname will be "Mohammad". In some cases, the surname will be two names. For example, the surname for "Mohammad Abdul Rahman," will be "Abdul Rahman". In the G passports, please enter the surname exactly as it appears.

Box 7: FIRST AND MIDDLE NAMES. Enter your given names. In the S and N passports, this will be all of the other names that appear before the surname. For example, if your name is entered as "Mohammad Ahmad Mohammad," your given name will be "Mohammad Ahmad". If your name is entered as "Mohammad Abdul Rahman," your given name will be "Mohammad". In the G passports, please enter the given names exactly as they appear.

Box 8: OTHER SURNAMES USED. List any other surnames you use that are not listed in your passport and therefore have not been entered in boxes 6 or 7. For example, if your name is entered as "Mohammad Ahmed Mohammad" in your passport, but you also use your tribal name, "Al Mahdi" or your grandfather's name "Abdullah," enter these here. The order is not important, so you can enter "Abdullah, Al Mahdi" or "Al Mahdi, Abdullah".

Box 9: OTHER FIRST AND MIDDLE NAMES USED. List any other names and/or aliases that you use. For example, you should enter "Abu Ahmad" if your son's name is Ahmad and you commonly go by that name.

Box 10. DATE OF BIRTH. Enter the day, month, and year of your birth date. If you do not know the exact date of your birthday, but you officially use "July 1" or "January 1" or any other date, please enter this information.

Box 11. PLACE OF BIRTH. Enter the city where you were born, select the country from the drop-down menu, and enter the province (if applicable).

Box 12. NATIONALITY. Select your nationality from the dropdown menu. (Usually "Iraq".)

Box 13. SEX. Select "male" or "female".

Box 14. NATIONAL IDENTIFICATION NUMBER. Enter the number on your Civil Identity Card ("Hawia Ahwal Al-Madania").

Box 15. HOME ADDRESS. Enter your home address, city, province (if applicable), and select the country from the dropdown menu.

Box 16. TELEPHONE NUMBERS. Enter your telephone numbers. Please enter as much contact information as possible and be sure it is accurate, so that we can contact you if necessary.

Box 17. MARITAL STATUS. Select "Married," "Single (Never Married)," "Widowed," "Divorced," or "Separated".

Box 18. SPOUSE'S FULL NAME. Enter your spouse's full name (maiden name or name prior to marriage for females), even if you are divorced or separated.

Box 19. SPOUSE'S DOB. Enter the day, month, and year of your spouses birth date. If your spouse does not know the exact date of his/her birthday, but he/she officially uses "July 1" or "January 1" or any other date, please enter this information.

Box 20. NAME AND ADDRESS OF PRESENT EMPLOYER OR SCHOOL. Enter the name of your current employer, for example "Ministry of Foreign Affairs" and the address for your current employer.

Box 21. PRESENT OCCUPATION. Enter your current job title. For example, "Third Secretary" or "Director of School Programs," or "Engineer," etc.

Box 22. WHEN DO YOU INTEND TO ARRIVE IN THE U.S.? Enter the day, month, and year for when you plan on using this visa to travel to the United States. If you are unsure, please estimate your intended travel date as closely as possible. Keep in mind that it may take anywhere from 20 to 90 days to complete the administrative processing before your visa can be issued.

Box 23. E-MAIL ADDRESS. Enter your e-mail address. Please make sure this is accurate and is the e-mail address which you most regularly access. We may use this to contact you regarding your application and any questions we might have.

Box 24. AT WHAT ADDRESS WILL YOU STAY IN THE U.S.? Enter the address where you intend to stay while you visit the United States. If you will be visiting several different places, please enter the address…